

Start Right

Start on a good note
with a plan

REMINDER

- Preparation for Audit

NOTES

Find out more -> www.builtaccounting.com/jan

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	31	01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	01

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- SSNIT
- PAYE
- VAT
- NEW YEAR'S DAY
- CONSTITUTION DAY

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Execute the Plan

Laser Focus on Execution

NOTES

Find out more -> www.builtaccounting.com/feb

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	31	01	02	03	01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

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**Improve
your cash flow**
Be Financially Independent

REMINDER

- 1st quarter CIT/PIT payment

NOTES

Find out more -> www.builtaccounting.com/mar



MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
	08	09	10	11	12	13
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	01	02	03	04

- SSNIT
- PAYE
- VAT
- INDEPENDENCE DAY

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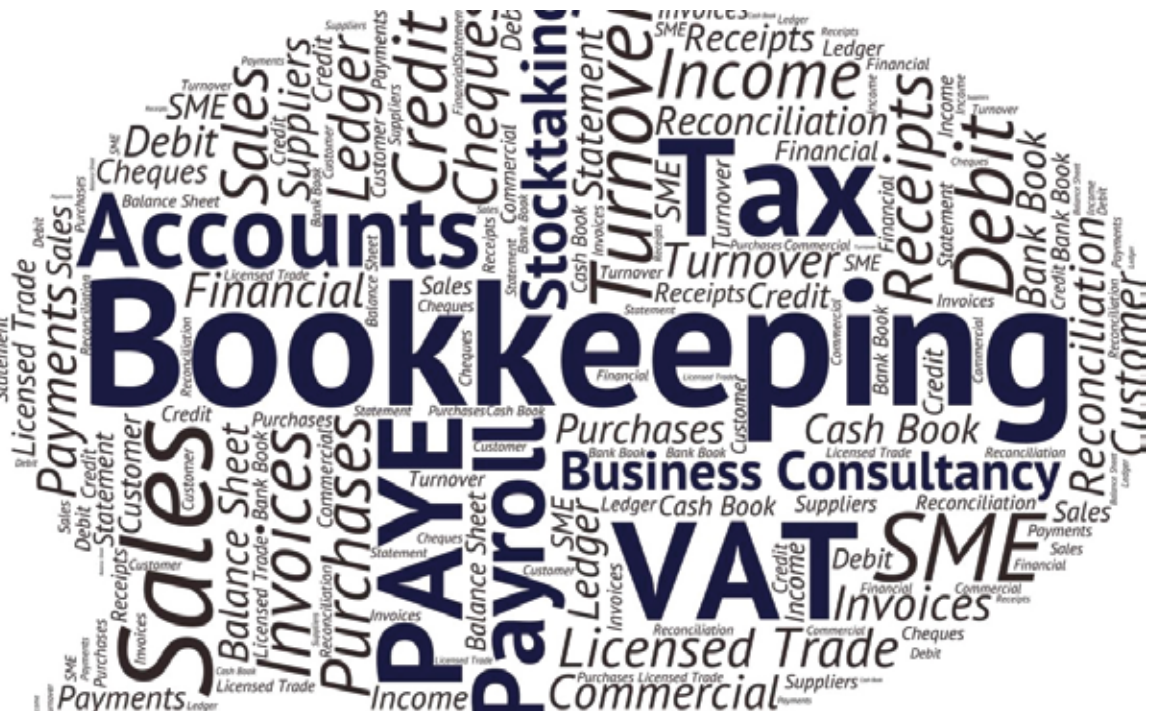
Stay Compliant

Being Compliant saves you out of Trouble

REMINDER

- Regulatory filing (RGD and GRA)

NOTES



Find out more -> www.builtaccounting.com/apr

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	31	01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	01	02



- SSNIT
- PAYE
- VAT
- GOOD FRIDAY
- EASTER MONDAY

Employee Welfare

If you take care of your employees, they will take care of your customers



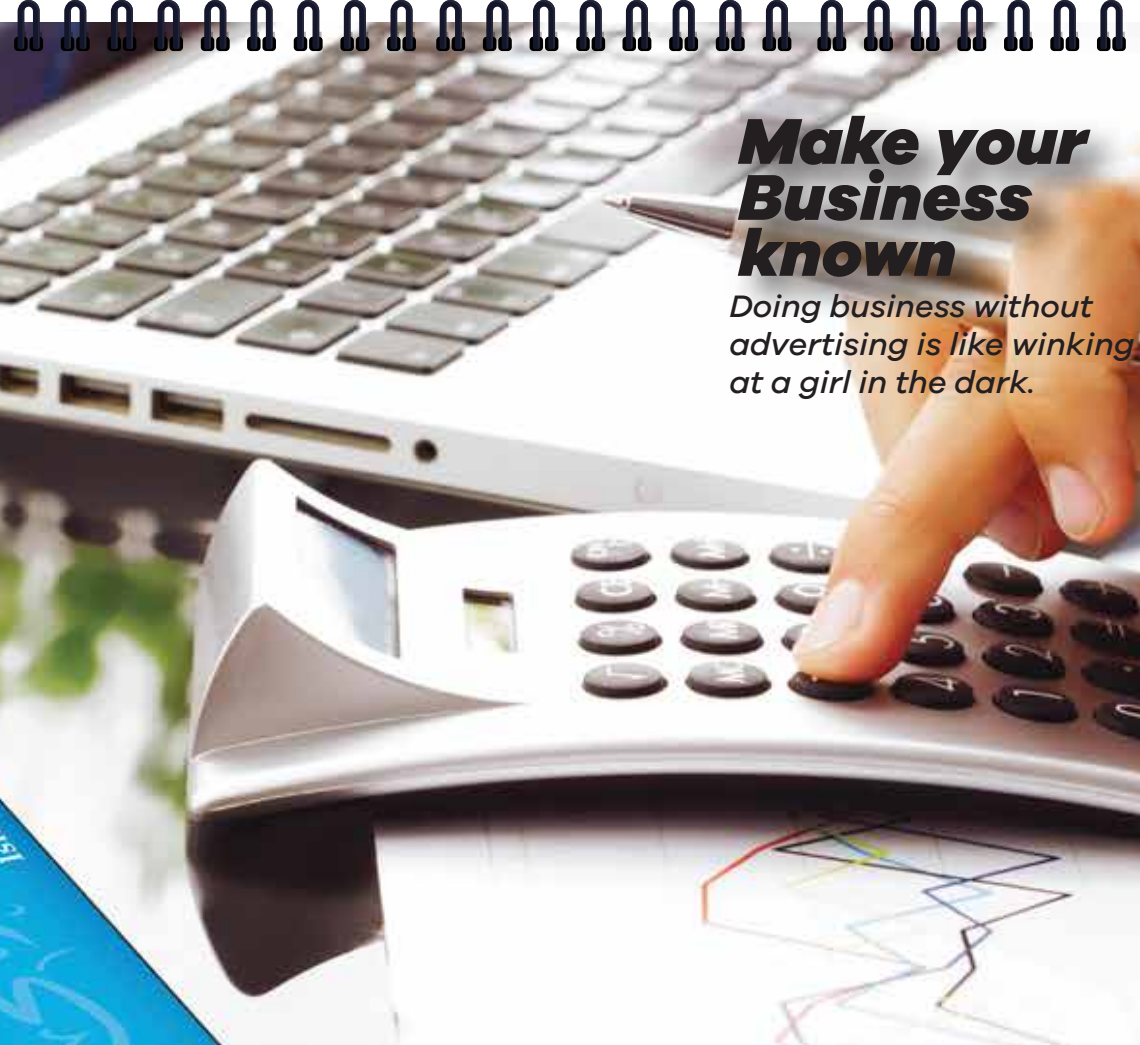
Find out more -> www.builtaccounting.com/may

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30	01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



NOTES



Make your Business known

Doing business without advertising is like winking at a girl in the dark.

REMINDER

- Midyear performance review
- 2nd quarter CIT/PIT payment

NOTES

Find out more -> www.builtaccounting.com/jun

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
31	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	01	02	03	04



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SNNIT
 PAYE
 VAT

Mid Year Review

Take time to assess the first half of the year.



Find out more -> www.builtaccounting.com/jul

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
28	29	30	01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	01

NOTES



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Be Innovative

Find new & better ways of getting the job done.



NOTES

Find out more -> www.builtaccounting.com/aug

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30	31	01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



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- SSNIT
- PAYE
- VAT
- FOUNDER'S DAY

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SDGs

The SDGs provide all Businesses with a New lens through which to translate the world's needs ambitions into Business Solutions

SUSTAINABLE DEVELOPMENT GOALS



Find out more -> www.builtaccounting.com/sep

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
30	31	01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	01	02	03



REMINDER

- 3rd quarter CIT/PIT payment

NOTES





Stay Healthy

Your Health is your wealth

BREAST
CANCER
AWARENESS MONTH

NOTES

Lined area for notes.

Find out more -> www.builtaccounting.com/oct

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
27	28	29	30	01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



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SSNIT
 PAYE
 VAT

Celebrate SME owners

*The Economy thrives
on their shoulders*

NOTES

Find out more -> www.builtaccounting.com/nov

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	01	02	03	04	05

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Find out more -> www.builtaccounting.com/dec

REMINDER

- Budgeting
- End of year checklist
- 4th quarter CIT/PIT payment

NOTES

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DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	01	02

- SSNIT
- PAYE
- VAT
- FARMER'S DAY
- CHRISTMAS DAY
- BOXING DAY

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Simple, Affordable Accounting for SMEs

2020

CALENDAR